

# STALMINE-WITH-STAYNALL PARISH COUNCIL

**This meeting may be being recorded by the council, members of the public or the press.**

Prior to the start of the meeting the chair will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g., making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chair of the meeting know. "The chair of the meeting has the discretion to terminate or suspend filming or recording, if in their opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

4<sup>th</sup> April 2024

Dear Councillor

You are hereby summoned to attend the April Council Meeting of Stalmine-with-Staynall Parish Council on Tuesday 9<sup>th</sup> April 2024 at **7.00pm** at the Village Hall, Stalmine.



**Debbie Smith**  
**Clerk to the Council**

## A G E N D A

### **1 Apologies for absence**

### **2 Declaration of interests and dispensations**

To receive disclosures of pecuniary and non-pecuniary interests and to consider any requests from councillors for dispensations on matters to be considered at the meeting.

### **3 Minutes of the last meeting**

Councillors are asked **to consider and approve** as a correct record the minutes of the meeting held on held on 12<sup>th</sup> March 2024. **(emailed)**.

### **4 Public participation**

When dealing with public participation there is no obligation to respond immediately to comments made. **Members of the public are reminded that only items on the agenda should be raised at the meeting.** Any other items should be raised outside the meeting either with a councillor or with the clerk. The chair will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will reconvene the meeting on the conclusion of public participation.

### **5 Planning**

**Application Number:** 24/00182/FUL

**Proposal:** Change of use from residential dwelling (Use Class C3) to a children's home (Use Class C2) for up to three children along with external alterations including removal of front wall and provision of 2 additional car parking spaces

**Location:** Willamy Staynall Lane Hambleton Poulton-Le-Fylde Lancashire

**Application Number:** 24/00256/FUL

**Proposal:** Proposed rear and side extension with front and rear dormers and front porch.

**Location:** Glen Dene Carr Lane Stalmine Poulton-Le-Fylde Lancashire

**Application Number:** 24/00241/FUL

**Proposal:** Erection of domestic outbuilding for use as ancillary living accommodation and home office, and installation of solar panels to main house

**Location:** Grange Farm Barn Grange Lane Stalmine-with-staynall Poulton-Le- Fylde Lancashire

### **6 Finance**

Councillors are asked:

**To note** the following receipts in March

Nil

**b) To approve** the following payments

March 2024 payroll	£1,120.02
Clerk's homeworking March 2024	£18.00
Lengths man expenses (March millage)	£16.20
MS Garden Maintenance Invoice # 0080	£360.00
MS Garden Maintenance expenses for March	£11.51
C&C Supplies	£26.30
North West SteelCraft Limited (Swing & pedestrian barrier)	£4,809.60
Lancashire County Council (Posts for Spids)	£1,436.40
ElanCity (Spid units and parts)	£8,423.96
Wyre Builders Invoice SI0411680	£113.40
Wyre Builders Invoice SI0411874	£5.38
Wyre Builders Invoice SI0409056	£4.99

**c) To note** the following payments by direct debit:

Easy Websites (monthly hosting fee)	£35.64
Unity Trust Service Fee (March)	£18.00

**d) To note** the statement of accounts for month ending 31 March will be provided at the meeting.

**e) To review** expenditure for January, February and March 2024 and to consider and approve the Q4 budget monitoring statement (**emailed**). Hard copies will be brought to the meeting.

**7 Training for Councillors and the Clerk**

Councillors are asked to discuss and **resolve** the training requested from Cllr John-Bell Fairclough (information emailed), and for the clerk to undertake her CILCA qualification.

**8 Tree Survey**

Councillors are asked to discuss and **resolve** to have a tree survey commissioned by Cumbria Tree Surveys. Councillors are to note the last full survey was completed in November 2022 and then a reviewed survey for the work advised from that survey in April 2023.

**9 Quarterly meeting of the Over Wyre Parishes/Town**

Councillors are asked to discuss and **resolve** if they wish to be involved in a quarterly meeting of the Over Wyre Parishes (information emailed).

**10 Litter Signage**

Councillors are asked to discuss and **resolve** if, and where they would like the litter signage provided by Wyre Borough Council to be located.

**11 Carpark barrier rota**

Councillors are asked to discuss and agree on the persons opening and closing the carpark barrier, and for the barrier rota to be completed for May and June.

**ITEMS FOR INFORMATION ONLY**

**12 Reports from outside bodies**

An opportunity for external group representatives to update the council on recent events.

**13 Clerks Report** (emailed)

**14 Wyre councillor report**

An opportunity for Wyre councillors to provide an update.

**15 Questions to councillors**

An opportunity for councillors to ask another councillor a question.

**16) Date and time of next meeting**

Second Tuesday in month is 14<sup>th</sup> May 2024 -

Annual Parish meeting to start at 6.30pm

Annual Parish Council meeting and Ordinary Parish Council meeting to start at 7pm

Councillors are asked to raise matters to be included on the agenda for the next meeting of the Parish Council either at the meeting or by notifying the clerk at least 10 days prior to the next meeting, with a summary of the reason for raising the matter.